

## MINUTES

Regular Meeting

August 10, 2010

The regular meeting of the Bay Head Board of Education convened Tuesday, August 10, 2010 at 6:45 P.M. at the school library on Meadow Avenue with Vice President, Joseph Cornell, III presiding. Pursuant to the New Jersey Open Public Meetings Act, prior notice of this meeting was posted in the Borough Hall May 1, 2010, and delivered to *The Ocean Star* and *Asbury Park Press*, official newspapers of the Board.

Mr. Cornell led the Pledge of Allegiance to the Flag.

**Members Present** President, Janice Hofferber; Vice President, Mr. Joseph Cornell, III; Mr. Darren Erbe; Mrs. Sandra Antognoli. Also present were Dr. John A. Ravally, Superintendent; James T. Mullins, Business Administrator and Laurie Hazuka, Board Secretary.

**Members Absent** ; Mr. Benjamin Hinds

**Executive Session** At 6:45 PM, A Motion was offered by Mr. Cornell, seconded by Mrs. Antognoli and unanimously carried to approve the following RESOLUTION:

BE IT RESOLVED, the Bay Head Board of Education meet in closed session to discuss matters that are exempt from public discussion pursuant to the New Jersey Open Public Meetings Act.

AYE: HOFFERBER, CORNELL, ERBE, ANTOGNOLI

NAY: NONE

The Board reconvened to open session at 7:30 PM.

**Correspondence** was presented for the board's review

### **Open to Public for Agenda Items**

Mr. Nick Malfitano asked Dr. Ravally about the Spanish curriculum. Dr. Ravally responded that they will be taking a more aggressive approach in the seventh and eighth grades so when students get to high school they can start Spanish II as early as ninth grade.

Mrs. Shannon Curtis representing the Bay Head School Foundation announced that the Mitchell Shivers Distinguished Citizen Award Dinner will held on September 12<sup>th</sup> from 4:00 PM to 6:00 PM and Dick and Katie LeBonte will be honored. Ms. Curtis added all proceeds will go to the scholarship fund.

### **Committee Reports:**

#### **Curriculum:**

Mrs. Antognoli reported the teaching staff is currently being trained on the new reading series.

Dr. Ravally reported the science curriculum is currently being updated as a tri-district in order to meet the new county guidelines.

**Technology:**

Mr. Cornell reported the administration is currently working on a way to finance new laptop computers to fulfill the obligation of the technology plan. Dr. Ravally added that they are currently waiting for preliminary numbers from Apple, Inc.

**Budget/Finance:**

Mr. Mullins reported the auditors will be in on August 19<sup>th</sup> and August 20<sup>th</sup>.

**Personnel/Negotiations:**

Dr. Ravally reported that they are in the process of hiring for the 2010-2011 school year. Dr. Ravally reported the personnel committee will be interviewing for the Music Teacher position in conjunction with the Point Pleasant Beach Board of Education.

**Buildings/Grounds:**

Mr. Erbe reported that the swing set has been installed and the field will be re-seeded in the fall.

**Policy:**

Mrs. Hofferber reported the board will be approving the second reading to the tuition policy.

**Community Relations:**

Mrs. Hofferber reported the Bay Head Home and School Association will be holding a golf outing on August 16<sup>th</sup>. Mrs. Hofferber added the Bay Head School Foundation has authorized the board to keep the portion of the unused donation to purchase additional technology.

**Athletics:**

Nothing to report

**Delegate/Legislative:**

Nothing to report

**RECOMMENDATIONS FROM THE SUPERINTENDENT**

**Student Observation** A Motion was offered by Mr. Cornell and seconded by Mr. Erbe to approve Carrie Gomes from Georgian Court University to fulfill her classroom observation Placement I and student teaching requirements under the direction of Miss Melissa Kiss and Mr. Walter Therien.

AYE: HOFFERBER, CORNELL, ERBE, ANTOGNOLI

NAY: NONE

**Certificated Substitute List** A Motion was offered by Mr. Erbe and seconded by Mr. Cornell to approve the Certificated Substitute List for the 2010-2011 school year, as presented.

AYE: HOFFERBER, CORNELL, ERBE, ANTOGNOLI

NAY: NONE

**OT Services** A Motion was offered by Mr. Erbe and seconded by Mr. Cornell to rehire Mrs. Maureen DeJacimo to provide Occupational Therapy services at a rate of \$70 per hour from September 1, 2010 through June 30, 2011.

AYE: HOFFERBER, CORNELL, ERBE, ANTOGNOLI  
NAY: NONE

**School Steering Committee** A Motion was offered by Mr. Erbe, seconded by Mr. Cornell and unanimously carried to approve the School Steering Committee to be comprised of one representative from Administration, Board of Education, Local Bargaining Unit, Bay Head Home and School Association and the local business community, as established by the school Principal, who will meet on an as needed basis throughout the 2010-2011 school year.

**Breakfast Skills Program** A Motion was offered by Mr. Erbe and seconded by Mr. Cornell to approve the Breakfast Skills Programs for the 2010-2011 school year.

AYE: HOFFERBER, CORNELL, ERBE, ANTOGNOLI  
NAY: NONE

**Aftercare Program** A Motion was offered by Mr. Erbe and seconded by Mr. Cornell to approve the aftercare program for the 2010-2011 school year from 2:30 PM to 5:30 PM at rate of \$6.00 per hour.

AYE: HOFFERBER, CORNELL, ERBE, ANTOGNOLI  
NAY: NONE

**Student and Staff Manual for 2010-2011** A Motion was offered by Mr. Cornell, seconded by Mrs. Antognoli and unanimously carried to approve the Student and Staff Manual for the 2010-2011 school year.

**Tuition Students** A Motion was offered by Mr. Cornell and seconded by Mrs. Antognoli to approve the following tuition students for the 2010-2011 school year:

- |                   |                   |
|-------------------|-------------------|
| G.A. Grade 3      | C.T. Kindergarten |
| B.A. Kindergarten | L.P. Kindergarten |
| Z.P. Kindergarten | E.T. Grade 1      |
| B.C. Grade 6      | H.C. Grade 5      |
| S.B. Grade 6      |                   |

AYE: HOFFERBER, CORNELL, ERBE, ANTOGNOLI  
NAY: NONE

**Certificated Substitute** A Motion was offered by Mr. Erbe and seconded by Mrs. Antognoli to add Mrs. Ellen Tweed to the 2010-2011 Certificated Substitute List.

AYE: HOFFERBER, CORNELL, ERBE, ANTOGNOLI  
NAY: NONE

A motion was offered by Mr. Erbe and seconded by Mr. Cornell to approve the following two items:

1. **Paraprofessional** To approve Alyssa Gillman as a Paraprofessional from September 1, 2010 through June 30, 2011 at a rate of \$10 per hour pending records and fingerprints check.
2. **Paraprofessional** To approve Jillian Rothstein as a Paraprofessional from September 1, 2010 through June 30, 2011 at a rate of \$10 per hour pending records and fingerprints check.

AYE: HOFFERBER, CORNELL, ERBE, ANTOGNOLI  
NAY: NONE

**Spanish Teacher** A Motion was offered by Mr. Erbe and seconded by Mr. Cornell to hire Christina Taibo-Lemanowicz from September 1, 2010 through June 30, 2011 as the World Language/Spanish Teacher at 40% time on Step 5, MA at a salary of \$21,407 pending records and fingerprints check.

AYE: HOFFERBER, CORNELL, ERBE, ANTOGNOLI

NAY: NONE

**Tuition Policy – Second Reading** A Motion was offered by Mr. Cornell, seconded by Mrs. Antognoli and unanimously carried to approve the second reading the Bay Head Board of Education Tuition Policy, as presented.

**Workshop(s)** A Motion was offered by Mr. Erbe and seconded by Mrs. Antognoli to approve the attendance and related expenses for the following staff member(s) for the 2010-2011 school year.

Frank Alechko September 14, 2010

AYE: HOFFERBER, CORNELL, ERBE, ANTOGNOLI

NAY: NONE

**Uniform Memorandum of Agreement** A Motion was offered by Mr. Erbe, seconded by Mrs. Antognoli and unanimously carried to approve the update to the annual Uniform Memorandum of Agreement between the Bay Head Police Department and the Bay Head Board of Education for the 2010-2011 school year in accordance with NJAC 6A:16-6.1 and NJAC 6A:16-6.2 (b) 14.

**Stacey Kochman-Leave of Absence** A Motion was offered by Mr. Erbe and seconded by Mr. Cornell to approve a New Jersey Family Leave of Absence for Ms. Stacey Kochman effective September 2, 2010 through November 29, 2010 and to approve a leave of absence without pay from November 29, 2010 through the remainder of the 2010-2011 school year and to authorize the Superintendent to advertise for a replacement.

AYE: HOFFERBER, CORNELL, ERBE, ANTOGNOLI

NAY: NONE

#### **RECOMMENDATIONS FROM THE BOARD SECRETARY/BUSINESS ADMINISTRATOR**

**Approval of Minutes** A Motion was offered by Mr. Erbe and seconded by Mrs. Antognoli to waive the public reading and approve the minutes of the following:

July 13, 2010 – Regular Meeting, Open and Executive Session

AYE: HOFFERBER, CORNELL, ERBE, ANTOGNOLI

NAY: NONE

A Motion was offered by Mr. Erbe and seconded by Mrs. Antognoli to approve the following three items:

1. **Financial Reports:** Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending June 30, 2010, as reconciled.

2. **Certification of No Over-expenditures:** Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending June 30, 2010 certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Bay Head Board of Education.
3. **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Bay Head Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of June 30, 2010 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

AYE: HOFFERBER, CORNELL, ERBE, ANTOGNOLI

NAY: NONE

**List of Bills** A Motion was offered by Mr. Erbe and seconded by Mrs. Antognoli to approve RESOLUTION:

BE IT RESOLVED by the Board of Education of Bay Head that bills totaling \$ 75,666.39 for the 2010-2011 school year to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.

AYE: HOFFERBER, CORNELL, ERBE, ANTOGNOLI

NAY: NONE

**District Taxes** A motion was offered by Mr. Erbe and seconded by Mrs. Antognoli to approve the following RESOLUTION:

RESOLVED, that the amount of district taxes needed to meet the obligations of the Board for the months of September and October 2010 is \$436,195 and that the Borough of Bay Head is hereby requested to place in the hands of the Treasurer of School Monies that amount within the next thirty days in accordance with the statutes relating thereto.

AYE: HOFFERBER, CORNELL, ERBE, ANTOGNOLI

NAY: NONE

**Harbor School Agreement** A Motion was offered by Mr. Erbe and seconded by Mrs. Antognoli to approve an Agreement between the Bay Head Board of Education and Harbor School, Eatontown, NJ from September 1, 2010 through June 30, 2011.

AYE: HOFFERBER, CORNELL, ERBE, ANTOGNOLI

NAY: NONE

**Transportation** A Motion was offered by Mr. Erbe and seconded by Mrs. Antognoli to approve a transportation agreement between the Bay Head Board of Education and the Monmouth Ocean Educational Services Commission (MOESC) to transport one student to the Harbor School, Eatontown, NJ. Cost to be determined.

AYE: HOFFERBER, CORNELL, ERBE, ANTOGNOLI

NAY: NONE

**IDEA Grant 2010-2011** A Motion was offered by Mr. Erbe and seconded by Mrs. Antognoli to approve the submission of the IDEA Grant application for the 2010-2011 school year.

AYE: HOFFERBER, CORNELL, ERBE, ANTOGNOLI

NAY: NONE

**Integrated Pest Management Plan 2010-2011** A Motion was offered by Mr. Cornell, seconded by Mr. Erbe and unanimously carried to approve the renewal of the Integrated Pest Management Plan from July 1, 2010 through June 30, 2011.

**New Business**

The board discussed scheduling a special meeting on August 26<sup>th</sup> at 8:00 AM to schedule interviews to replace Ms. Kochman for the 2010-2011 school year, After discussion, A Motion was offered by Mr. Cornell, seconded by Mr. Erbe and unanimously carried to schedule a special meeting on August 26, 2010 at 8:00 AM. Closed session will be held at 8:00 AM to conduct interviews, action will be taken.

**Old Business**

**Blue Ribbon Committee Report** - No activity

**Superintendent's Report**

Dr. Ravally reported the following:

A. **Enrollment** as of June 4, 2010

Bay Head School	110 students
Point Pleasant Beach High School	39 students
Out of District	<u>3 students</u>
	Total 152 students

B. Principal's Monthly Report was attached for the board's review.

**Public Comment**

Mrs. Jennifer Applegate questioned the training on the new reading curriculum. Dr. Ravally responded the board took one year to decide on the curriculum. He added the decision was narrowed down by three programs and it was based on the needs of the teaching staff. Dr. Ravally reported that training was held at the end of the 2009-2010 school year and there is a second training scheduled in November.

**Motion to Adjourn** At 8:16 PM A Motion was offered by Mr. Erbe, seconded by Mrs. Antognoli and unanimously carried to adjourn the meeting.

\_\_\_\_\_  
Laurie M. Hazuka  
Board Secretary