

MINUTES

Regular Meeting

December 14, 2010

The regular meeting of the Bay Head Board of Education convened Tuesday, December 14, 2010 at 6:45 P.M. at the school library on Meadow Avenue with President, Janice Hofferber presiding. Pursuant to the New Jersey Open Public Meetings Act, prior notice of this meeting was posted in the Borough Hall May 1, 2010, and delivered to *The Ocean Star* and *Asbury Park Press*, official newspapers of the Board.

Mrs. Hofferber led the Pledge of Allegiance to the Flag.

Members Present President, Janice Hofferber; Vice President, Mr. Joseph Cornell, III; Mr. Benjamin Hinds; Mrs. Sandra Antognoli. Also present were Dr. John A. Ravally, Superintendent; Walter Therien, Principal; Mr. James T. Mullins, Business Administrator; Laurie Hazuka, Board Secretary.

Members Absent Mr. Darren Erbe

Executive Session At 6:45 PM, A Motion was offered by Mr. Cornell, seconded by Mrs. Antognoli and unanimously carried to approve the following RESOLUTION:

BE IT RESOLVED, the Bay Head Board of Education meet in closed session to discuss matters that are exempt from public discussion pursuant to the New Jersey Open Public Meetings Act.

AYE: HOFFERBER, CORNELL, HINDS, ANTOGNOLI

NAY: NONE

Open to Public Comment for Agenda Items

Mrs. Cheryl Schwendel commented that she was happy that the Art Club has began but was disappointed that it was only being held for a five week period and added that parents would be willing to contribute financially to see the Art Club continue for a longer period of time. Mrs. Hofferber responded that changes to the Art Club were being discussed.

Board Member Committee Reports:

Curriculum

Dr. Ravally reported that Mrs. Martin and Mr. Lewis recently attended the Columbia writing workshops and began implementing the program.

Dr. Ravally reported the Response to Intervention from AIMS Web has been ordered and they are looking to the Bay Head School Foundation to help fund training of the RTI Program.

Technology

Dr. Ravally reported that the hand help responders for the SmartBoards have been delivered and the in service for the teaching staff will be held on January 11th to help familiarize the staff with the responders.

Budget/Finance

Mr. Mullins reported he has started putting together the 2011-2012 budget. Mr. Mullins stated he is going under the assumption of a two percent CAP.

Personnel/Negotiations

Nothing to report

Buildings/Grounds

Mr. Cornell reported the repairs to the front steps will be completed over the holiday break and that the board is looking into lighting the front of the building as well.

Policy

Dr. Ravally explained the amendments to the policies that were on the agenda for approval.

Community Relations

Mr. Therien reported the Santa Breakfast held by the Bay Head Home and School Association was a great success and the Christmas tree sale is underway.

Delegate/Legislative

Nothing to report

Athletics

Mr. Therien reported that basketball season in underway.

RECOMMENDATIONS FROM THE SUPERINTENDENT

Workshop(s) A Motion was offered by Mr. Hinds and seconded by Mr. Cornell to approve the attendance and related expenses for the following staff member(s) for the 2010-2011 school year.

- Ms. Jillian Rothstein – April 5, 2011
- Mr. Frank Alechko – December 14, 2010
- Mrs. Barbara Martin – January 19, 2011
- Mr. David Lewis – January 19, 2011
- Mrs. Elizabeth Fallivene – February 11, 2011
- Ms. Carolyn Meyer – May 19, 2011
- Mr. David Lewis - May 25, 2011

AYE: HOFFERBER, CORNELL, HINDS, ANTOGNOLI

NAY: NONE

A Motion was offered by Mr. Hinds and seconded by Mr. Cornell to approve the following two items:

Field Trip A Motion was offered by Mr. Hinds and seconded by Mr. Cornell to approve a field trip for sixth, seventh and eighth grades to attend the Metropolitan Museum of Art, date to be determined. Cost of trip, including transportation is \$1,215.

Walking Trip – Student Council A Motion to approve a walking trip for the Student Council to deliver holiday cookies to local businesses, date to be determined.

AYE: HOFFERBER, CORNELL, HINDS, ANTOGNOLI

NAY: NONE

Fundraiser A Motion was offered by Mr. Hinds and seconded by Mr. Cornell to approve a fundraiser request from the Student Council to continue the coin collection to raise funds for Dottie’s House.

AYE: HOFFERBER, CORNELL, HINDS, ANTOGNOLI

NAY: NONE

Certificated Substitute A Motion was offered by Mr. Cornell and seconded by Mr. Hinds to approve adding Shaun Burstein and Stephen Zengel to the 2010-2011 Certificates Substitute List pending fingerprints and records check.

AYE: HOFFERBER, CORNELL, HINDS, ANTOGNOLI

NAY: NONE

A motion was offered by Mr. Cornell and seconded by Mr. Hinds to approve the following two items:

1. **Facility Use Request** A Motion to approve a facility use request from the Bay Head Home and School Association for use of the all purpose room from January 7, 2011 through January 11, 2011 from 2:30 PM to 5:00 PM for theater week.
2. **Facility Use Request** A Motion to approve a facility use request from the Bay Head Home and School Association for use of the Science Room, or other location as deemed appropriate by the Principal, on Wednesdays from January 5, 2011 through February 23, 2011 from 2:30 PM to 3:30 PM to hold an Aviation Club.

AYE: HOFFERBER, CORNELL, HINDS, ANTOGNOLI

NAY: NONE

Policy – First Reading A Motion was offered by Mr. Cornell, seconded by Mr. Hinds and unanimously carried to approve the first reading of Policy Number 2430 – Extracurricular Activities and Policy Number 5530 Illegal Substances and 8420 – Emergency Planning and Crisis Situations, as presented.

AYE: HOFFERBER, CORNELL, HINDS, ANTOGNOLI

NAY: NONE

Music Teacher A Motion was offered authorizing a payroll payment to Miss Emma Fretz, Music Instructor for evening musical activities at the contracted rate of \$167 per activity for total of four activities. Further, honor payroll payments for December 3, 2010 and December 8, 2010.

AYE: HOFFERBER, CORNELL, HINDS, ANTOGNOLI

NAY: NONE

RECOMMENDATIONS FROM THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

Approval of Minutes A Motion was offered by Mr. Cornell and seconded by Mr. Hinds to waive the public reading and approve the minutes of the following:

November 9, 2010 - Regular Meeting, Open and Executive session

AYE: HOFFERBER, CORNELL, HINDS, ANTOGNOLI

NAY: NONE

A Motion was offered by Mr. Cornell and seconded by Mr. Hinds to approve the following three items:

1. **Financial Reports:** Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending October 31, 2010, as reconciled.
2. **Certification of No Over-expenditures:** Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending October 31, 2010 certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Bay Head Board of Education.
3. **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Bay Head Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of October 31, 2010 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

AYE: HOFFERBER, CORNELL, HINDS, ANTOGNOLI

NAY: NONE

List of Bills A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve RESOLUTION:

BE IT RESOLVED by the Board of Education of Bay Head that bills totaling \$137,704.51 for the 2010-2011 school year to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.

AYE: HOFFERBER, CORNELL, HINDS, ANTOGNOLI

NAY: NONE

ABSTAIN: HOFFERBER CHECK #8738

ABSTAIN: CORNELL CHECK #8737

SEMI Program Resolution A Motion was offered by Mr. Cornell and seconded by Mr. Hinds to approve a RESOLUTION for Waiver of Requirements Special Education Medicare Initiative Program for the 2011-2012 school year.

AYE: HOFFERBER, CORNELL, HINDS, ANTOGNOLI

NAY: NONE

Line Account Transfers A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve line account transfers totaling \$6,878.77 for the 2010-2011 school year.

AYE: HOFFERBER, CORNELL, HINDS, ANTOGNOLI

NAY: NONE

New Business None

Old Business

Blue Ribbon Committee – Nothing to report

Superintendent's Report – Dr. Ravally reported the following:

A. **Enrollment** as of December 10, 2010

Bay Head School	117 students
Point Pleasant Beach High School	45 students
Out of District	<u>3 students</u>
Total	165 students

B. Principal's Monthly Report was presented for the board's review.

C. Professional Visit Report(s) were presented for the board's review.

D. Fundraiser Requests were presented for the board's review

Public Comment Mrs. Schwendel asked if the board would support her to volunteer to submit grant applications. Mrs. Hofferber responded that the board would support her efforts as long as she had the support from the Superintendent and Principal.

Motion to adjourn At 8:25 PM a Motion was offered by Mr. Cornell seconded by Mr. Hinds and unanimously carried to adjourn the meeting.

Laurie M. Considine

Board Secretary