

Bay Head Board of Education

145 Grove Street • Bay Head • New Jersey • 08742
Phone: 732-892-4704 Fax: 732-892-4526 www.bayheadschoool.org

John Ravally, Ed.D
Superintendent

Walter C. Therien
Principal

Dear Parents,

Thank you for you interest in Bay Head School. The Bay Head School is committed to academic excellence. Our outstanding staff and curriculum encourages our students to reach their potential in an environment that promotes both scholarship and character.

We are pleased you have expressed an interest in our school. This packet of information, which describes our programs, vision, and facilities will help you in making your decision. An application is enclosed for your convenience after you have reached the decision to apply to Bay Head School.

If you have any questions not covered during your visit, please feel free to call my office at the above number.

Sincerely,



Mr. Walter Therien
Principal

Xc file

Application For Private Tuition Admission

Bay Head School

145 Grove Street Bay Head New Jersey
732-892-0668

Grade Entering: _____ School Year: _____

Student's Name: _____ Birth date: ___/___/___

Parent's Names: _____

Street Address: _____

Town: _____ zip _____ Phone: _____
Other Phone: _____

Student's Present School: _____

Please attach copy of most recent report card, medical records and standardized testing.

If kindergarten registration, all health records are necessary and any preschool reports or evaluations will be helpful.

Please sign on the space below acknowledging that you have read the following:

- A. The Board of Education Policy concerning tuition students.
- B. Transportation of the student is the parent's responsibility and costs are not reimbursed by this school or any other public school.

parent/guardian

Office Use:

First contact ___/___/___ (phone _____ in person _____)

Application and fee received: ___/___/___ Tour given: ___/___/___

Student record received: ___/___/___ Testing date: ___/___/___

Principal's interview date: ___/___/___ Board mtg: ___/___/___

Recommendations/comments: _____

Dear Tuition Applicant,

To complete the application for tuition status in Bay Head School, the entire student file is necessary. The student file is to include:

- _____ All report card copies
- _____ NJASK or other standardized test scores
- _____ All health & Medical records, ex.: immunizations, special medical needs, diabetes testing, allergies
- _____ All correspondence between parents/teachers
- _____ All conference reports between parents/teachers
- _____ Permanent record card
- _____ All formal and informal Basic Skills or Child Study Team testing

Thank you for your prompt response to this request.

Student Services Information

Name of child: _____

Please note if your child has ever received any of these services:

Special Education in a self-contained class Yes No

Special Education in a resource room Yes No

Special Education in an in-class support situation Yes No

If yes, what subjects? _____

Speech correction services Yes No

Occupational therapy services Yes No

Counseling services Yes No

Basic skills instruction Yes No

If yes, in what subject area(s)? _____

Has your child ever been recommended for retention? Yes No

If yes, what grade? _____

Has your child ever been referred to a Pupil Assistant Committee? Yes No

Has your child ever been referred to a Child Study Team? Yes No

Have you ever provided your child with professional tutoring? Yes No

Has your child ever received any other extra help in the classroom? Yes No

Has your child ever been referred for any educational evaluation/testing? Yes No

Does your child currently have an IEP (Individual Education Plan)? Yes No

I attest that I have answered the above questions to the best of my ability and knowledge.

Parent/Guardian: _____ Date: _____

Tuition rates for the 2011-2012 school year are as follows:

\$4,632	for the first child
\$3,972	for the second child
\$3,864	for third child and any additional children

BAY HEAD SCHOOL DISTRICT

ADMISSION OF NONRESIDENT PUPIL TUITION POLICY

The Board of Education of the Borough of Bay Head is authorized by N.J.S.A. 18A: 38-3 to admit pupils who are not residents in the Bay Head School District to the Bay Head Elementary School upon such terms and conditions as the Board of Education may establish.

For the purpose of encouraging academic and social interaction and to increase classroom enrollment, the Board may agree to accept some nonresident pupils in grades Kindergarten through Eight at Bay Head Elementary School, subject to the following requirements, terms and conditions:

- A. Upon the recommendation of the Chief School Administrator, hereinafter referred to as the CSA, nonresident pupils of all district employees are eligible for attendance at the Bay Head Elementary School free of charge subject to the same requirements, terms and conditions as all other nonresident applicants.
- B. Due to the special sending/receiving relationship, applications from residents of the Boroughs of Mantoloking, Lavallette and Point Pleasant Beach may be considered for acceptance at a tuition rate which is based upon the Department of Education's certified costs per pupil for tuition adjustment purposes pursuant to the provisions of N.J.A.C. 6A:23-3.1 unless otherwise directed, but only with the written permission of the Superintendent of the district of residence.
- C. A \$75.00 (seventy-five dollar) non-refundable fee will be collected with each original application. The fee will NOT be applied to any tuition due or that becomes due.
- D. The Principal shall review all applications for admission pursuant to tuition admission guidelines as stated hereinafter. All applicants shall be presented to the Board of Education with the CSA's recommendation as to each. The Board will determine whether or not to accept each applicant. Confirmation of intended enrollment to the Bay Head Elementary School should be received by the school Business Administrator/Board Secretary within ten days of the receipt of Board acceptance.
- E. Any child whose parent(s)/guardian(s), hereinafter referred to as Parents, reside outside the school district shall be considered nonresident. Nonresident pupils may be admitted on a tuition basis when the following are completed:
 1. The CSA certifies that class size is such that admission of an additional pupil would not be detrimental. Class size is not to exceed sixteen unless agreed to by Board action otherwise.

2. The Parents of the applicant complete the Application Form and sign it. This will be done annually. A current, signed and completed Pupil Tuition Contract will be required for all nonresidential pupils.
 3. The applicant is to be interviewed by the Principal.
 4. The applicant is to be tested appropriately by school personnel.
 5. All prior school records shall be presented upon request.
- F. Generally pupils will be accepted on a first-come first-served basis in accordance with this policy. The Board may from time to time choose to accept pupils out of order for what it determines to be good reason.
- G. The Board reserves the right to withdraw private tuition status from any pupil admitted under this policy for disciplinary reasons or failure to pay tuition. If this occurs, the home district will be notified.
- H. Pupils are admitted under this policy with the assumption that their educational needs can be addressed at an incremented cost to the district equal or less than the amount of tuition they are asked to pay. Should it be determined at any time that this is not so the Board reserves the right to withdraw private tuition status.
- I. No transportation shall be provided to any nonresident pupil and the Parents of said pupil shall accept the responsibility of transportation to and from Bay Head Elementary School.
- J. Pupils shall maintain appropriate academic and/or social standards and adhere to school disciplinary requirements. In the event a pupil fails to do so, the Board may terminate the enrollment of that pupil in the Bay Head Elementary School.
- K. When the district has determined special services, equipment and/or materials are required for a nonresidential tuition pupil to continue enrollment, the Parents will be notified by the Principal. Written authorization on the "Tuition Pupil Special Services Authorization" form will be required within a time frame specified by the CSA. Payment for such services will be in addition to previously stated tuition and will be due within thirty days after the billing date. Failure to do so may constitute cause to release the pupil from Bay Head Elementary School.
- L. The CSA shall report to the Board of Education from time to time regarding nonresidential tuition program and the Board shall evaluate the same during the first quarter of each calendar year.
- M. Tuition for all enrolled pupils in grades Kindergarten through Eight shall be according to a schedule set forth by resolution of the Board which may be modified by resolution on an annual basis. Rates will be established each April of the preceding school year and notification of the rates will be mailed to all tuition and prospective tuition pupils.
1. First tuition payment for newly accepted students is due immediately upon acceptance. One-quarter tuition is due on the first day of August, October, January and March. If a

pupil enrolls in the middle of a quarter a prorated amount will be due upon enrollment.

2. All fees and payments are nonrefundable. **Tuition in arrears by more than fifteen (15) days will constitute cause to release the student a \$25 late fee will also be assessed for every fifteen days tuition remains in arrears.** All report cards and transcripts for a pupil whose account is determined to be in arrears will be held by the CSA.
 3. Pupils may attend Bay Head Elementary School only after all necessary paperwork has been completed.
- N. In succeeding school years, those previously attending as private tuition students will be given preference over new applicants for attendance at Bay Head Elementary School. The CSA will present a list of students who are being placed on probation for re-admittance to the Board by March 1st of the year prior. A letter will be sent to the parents of any students being placed on probation by April 1st of the year prior. A student may be placed on probation after March 1st with good cause with express permission from the CSA who in turn will notify the Board at the next regularly scheduled meeting.
- O. In the event acceptance of nonresidential tuition pupil(s) is rendered impossible by law, judgment, decision or otherwise, the Board's only liability shall be for the return of any unearned tuition payment.
- P. All full-time town employees of year-round businesses domiciled in Bay Head and township employees (borough employees, police and fire company) whose employees apply as tuition status and, if accepted, will be given a tuition rate reduced by half. All tuition policies still apply.

N.J.S.A. 18A; 18A:7B-12.1; 18A:11-1; 18A:38-1 et seq.; 18A:46-20; 18A:54-20
N.J.A.C. 6:3-8.1 et seq.; 6:20-3.1 et seq.; 6:20-5.3 et seq.; 6:20-5.4; 6:28-10.1

Adopted: January 17, 1995
Revised: August 12, 1997
Revised: March 11, 2003
Revised: January 18, 2005
Revised: June 28, 2005
Revised: June 9, 2010 – First Reading
August 10, 2010 – Second Reading
Revised: May 10, 2011 – First Reading
June 22, 2011 – Second Reading

Bay Head School
145 Grove Street
Bay Head, New Jersey 08742
732. 892.0668

**Application Procedure
Kindergarten through Eighth Grade**

1. Application

Please send to the Bay Head School:

- A completed application
- The non-refundable/non-transferable application fee of \$75.00.

2. School Campus Visit

- An interview by the principal is required.

3. School Records (Please submit prior to your child's entrance exam)

Copies of student's previous school records to include:

1. All report cards
2. Standardized or state test scores
3. All health & medical records
4. All correspondence reports between parents and teachers
5. All conference reports between parents and teachers
6. Permanent record card
7. All formal and informal Basic Skills or Child Study Team testing

This information needs to be requested by the parents to be sent to the Bay Head School for review by the administration as part of the admissions review process.

4. Admissions

After all above procedures have been completed and reviewed and upon recommendation by the superintendent and approved by the Bay Head School Board of Education, a decision will be made regarding acceptance to the Bay Head School. Upon mutual acceptance for enrollment of your child by you and the school the following is required:

1. A Transfer Card from the school your child last attended.
2. First tuition payment for newly accepted students is due immediately upon acceptance.

AN INTRODUCTION TO BAY HEAD SCHOOL

The Bay Head School opened its doors March 20, 1900. Over the century since, it has devoted itself to helping each of its students reach his or her full potential. From the one room wooden schoolhouse it was then, to the brick building of today, the school has always worked to provide small classes, individualized attention and a safe environment designed to encourage self-confidence, respect for others, stable friendships and academic excellence. The accomplishments of our alumni confirm the success of our school.

The Bay Head School strives to maintain an ideal student/teacher ratio. We believe that our small class size enables our students to gain the most from their education. Every teacher and staff member knows each child by name. The children know all of their schoolmates, as well. Children from all grades play together at recess and watch out for each other around school and town.

OUR PHILOSOPHY

The school philosophy reflects the three R's and a T, for keeping pace with technological learning. The Bay Head School strives to create a learning environment that fosters the curiosity, imagination and intelligence of children. Our goal is to give children a comfortable environment in which to explore and learn about their world. We want our students to develop a love of learning that will give them the self-confidence and motivation to succeed in their lives. Our small class size enables us to accomplish our goals.

Our MISSION STATEMENT sums up our educational philosophy:

PROMOTE a stimulating environment for each student including the preferred learning modality and appropriate learning style for each. Teachers will also utilize innovative approaches to learning.

PROVIDE students with knowledge to acquire skills for problem solving, mastering subject matter and having respect for diverse ideas and other cultures.

PREPARE students with knowledge to enable an individual to live successfully and meet the challenges of everyday life capably, physically fit and drug-free.

ENCOURAGE parents and community members to become involved in the educational process for children to succeed in communication, cooperation and various life skills locally and globally.

ESTABLISH a curriculum consisting of diversified subjects to include academic areas, social responsibility and develop personal growth to successfully attack the challenges of the 21st century.

This mission statement will enable Bay Head School to not only meet, but exceed the New Jersey Core Curriculum Content Standards established for all schools by the New Jersey Department of Education.

FACULTY & STAFF

All of our teachers meet the federal definition of a *highly qualified teacher* as mandated by NCLB. Currently, all teachers are continuing education in differentiated instruction. Seven out of our eighteen teachers have earned a Masters Degree.

Our staff includes certified teachers in Art, Spanish, Physical Education and Music, as well as a School Registered Nurse, a Guidance Counselor, a County Librarian (giving our school the advantages of what the County Library has to offer), an Occupational Therapist, a Physical Therapist and a Speech Therapist.

The staff of Bay Head School takes their responsibility as educators very seriously and is dedicated to making every child's learning experience as enriching and rewarding as possible. The small class sizes allow our dedicated professionals to creatively motivate each child to explore the world of learning. They are committed to giving our children the best education possible.

Our school is comprised of two levels: the Lower School consists of kindergarten through third grade. The staff at this self-contained level works closely together to ensure that no child is left behind and that all children are able to perform to the best of their abilities. The Upper School is comprised of grades four through eight. Here the students rotate to subject-based class settings and the staff works at each child's individual level to maximize their academic potential.

ACADEMICS/TECHNOLOGY

The Upper School grades are departmentalized in the following subject areas: Social Studies, Math – 6 levels: Math I, Math II, Math III, Pre-Algebra, Algebra and Transitional Geometry, Science, and Language Arts.

Bay Head School recognizes the importance of using technology to facilitate learning. Our teachers are encouraged to complement their lessons creatively by incorporating technology into the learning process.

The technology program has been recently upgraded with new hardware and software. Our school is distinctive in having a 1:1 student/computer ratio with high speed WIFI throughout the school. The Board of Education purchased Apple iBook laptops configured with many applications catered to assisting children's creativity. The laptops give our students the ability to connect with each other and the Web from their desks. Also, a recent network upgrade keeps our computer network monitored for safety.

Students in grades K-5 benefit from Smartboard technology in each classroom. Teachers use these interactive whiteboards to aid in the transfer of knowledge. Teachers also utilize Smart Responders; an electronic way of allowing all students to answer questions as opposed to just one or two. Smart responders can also be used by teachers to create digital assessments. Additionally, the school has a multi-media system. The system allows our staff to enhance their lessons and allows students to complete and present assignments to their peers. Each classroom is also equipped with assisted listening technology.

Bay Head School also uses PowerSchool. PowerSchool is the first web-based student information system to recognize the importance of connecting the home with the school. PowerSchool's external interface gives parents and students access to real-time information-like grades and attendance information-and provides a secure way to communicate with teachers from home.

The Bay Head School Website www.bayheadschool.org is another tool we use to keep parents and the community up to date on school happenings. It provides an easy way to communicate with the teachers, staff administration and board of education.

SPORTS/ACTIVITIES

Bay Head School offers a wide variety of extracurricular activities for its students. All programs are inclusive and allow for high levels of participation from all students. Each student is encouraged to participate in every one of our school programs and offerings. Our extracurricular activities, accordingly, have very high participation rates.

SPORTS

Our sports program includes soccer and basketball for boys' and girls' soccer and basketball along with softball and cheerleading for girls in the upper grades. Our teams participate in the Monmouth County Athletic League and compete with other local public and private schools. Bay Head School is proud to be able to allow every child who wishes to join a team to do so. Our teams are small, like our school, and there is an opportunity for anyone who wishes to participate.

EXTRACURRICULAR ACTIVITIES

The Bay Head School offers a number of after-school clubs including: Student Council, Yearbook, Art club, Band, and Chorus. In addition, members of Bay Head's local garden club, the Seaweeders, offer a Garden Club after school, giving students the opportunity to meet some neighbors and learn more about our coastal environment and gardening. Last year, our students won a number of first place ribbons at the state level in the juried flower show.

There are D.A.R.E. (Drug Abuse Resistance Education) and G.R.E.A.T (Gang Resistance Education and Training) programs provided to Fifth and Seventh graders by the Bay Head Police Department.

The music students are encouraged to display their talents and are given the chance to perform at our twice-yearly Music Concerts. The Bay Head School regularly looks for opportunities to showcase student talent through events such as Theatre Week and the living museum – a social studies performance in which our students bring historical figures to life for the public.

SPECIAL YEARLY EVENTS:

Sea Week

Each fall the students participate in Sea Week, a week of activities that explore and celebrate our shore environment. The events have included trips to Tuckerton Seaport, sailing on the Barnegat Bay on historic sailing vessels, environmentalist guided tours of Island Beach State Park, naturalists from Aquatic Discoveries, visits from marine divers, fishermen, and lifeguards. The children have explored the ocean and the bay and gained a better understanding of our community.

Trips

Bay Head School believes children should be allowed to learn in different environments. Each year our classes take at least two class trips that enable the students to explore the world outside the classroom environment.

Some trip examples:

Boston, MA– a three day trip for the eighth grade that consists of tours of the historic downtown Boston and Salem’s Nathaniel Hawthorne House and the Witch Museum

PEEC – a three day trip for the seventh grade to Pocono Environmental Education Center for challenging activities combined with the seventh grade from Lavallette School.

Broadway Show – the eighth grade class visits New York City for lunch and a Broadway Show.

Philadelphia Zoo

Franklin Institute

Trenton State House and Old Barracks Museum

In-State Local Theatre Performances

Assemblies

The Home and School sponsors a number of assemblies each year to bring culture and learning to our students. Some examples are: laser light show, Asian Dance Troupe, anti bully, nutrition, ecology and music.

Community Involvement

The students have a Positive Partner Program in which younger students are matched with more mature upper grade students. The students meet and complete activities throughout the school year. This fosters good character education for all students and promotes a feeling of community throughout the school.

Bay Head School fosters town-wide community involvement with events such as Creative Expressions, Theatre Week and Concerts. All are welcome events for the public to enjoy.

Each year we hold Davy Jones Day – a day of fun and games open to the students, their families and the general public.

OUR FACILITIES

In April 2006, the Bay Head taxpayers approved a 2.2 million dollar referendum to update the current facilities.

Our upgrades were completed in the fall of 2007.

The project made the school more energy efficient by installing all new windows and doors. The building is now fully air-conditioned. The all-purpose room was updated and now includes two new learning spaces. An elevator and stairway was constructed for access from the upper level to the lower level. We are now compliant with all necessary state codes.

Since that time, courtesy of the Bay Head School Foundation and the Home & School Association, many other facility upgrades have occurred as well. These include two state of the art tennis courts, resurfacing of outdoor basketball courts, new sod and sprinkler system on the soccer field, new swings, picnic area and other play area apparatus.