

MINUTES

Regular Meeting

August 9, 2011

The regular meeting of the Bay Head Board of Education convened Tuesday, August 9, 2011 at 6:45 P.M. at the school library on Meadow Avenue with Vice President, Janice Hofferber presiding. Pursuant to the New Jersey Open Public Meetings Act, prior notice of this meeting was posted in the Borough Hall May 11, 2011, and delivered to *The Ocean Star* and *Asbury Park Press*, official newspapers of the Board.

Mrs. Hofferber led the Pledge of Allegiance to the Flag.

Members Present; Vice President Janice Hofferber; Mr. Darren Erbe; Mrs. Sandra Antognoli. Also present were Dr. John A. Ravally, Superintendent; Mr. Walter Therien, Principal; Mr. James T. Mullins, Business Administrator; Ms. Laurie Considine, Board Secretary.

Members Absent Mr. Joseph Cornell, III and Mr. Benjamin Hinds

Executive Session

RESOLUTION FOR EXECUTIVE SESSION, at 6:45 PM a Motion was offered by Mr. Erbe and seconded by Mrs. Antognoli to adjourn to closed session for discussions relating to matters of litigation, personnel, students, and contracts.

The Board discussed: Grade 6th through 8th Math Teacher Position; Increasing time for the Physical Education Position; Stipend and Coaching Positions for the 2011-2012 school year; hiring Certificated Substitutes for the 2011-2012 school year; hiring two Paraprofessionals and two tuition students; two special education tuition contracts; and a proposal for Professional Services.

AYE: HOFFERBER, ERBE, ANTOGNOLI

NAY: NONE

The Board reconvened to open session at 7:55 PM.

Correspondence was presented for the board's review

Open to Public for Agenda Items - None

Curriculum

Mrs. Antognoli reported that the Physical Education program will be expanded to three full days per week for the 2010-2011 school year. Mr. Therien added that the increase in the Physical Education program will give an additional 80 minutes per week of academic time to grades 6, 7 and 8 and an increase of 105 minutes of academic time for grades 4 and 5 due to a modified block schedule.

Mrs. Antognoli also reported that they will be approving the Kindergarten through Second Grade County aligned Math Curriculum. Dr. Ravally reported that math textbooks and science textbooks have arrived for Kindergarten through Eighth Grade.

Technology

Mr. Therien reported that Mr. Niebling is preparing the laptops for September and additional machines have been ordered due to the increase in enrollment.

Budget/Finance

Mr. Mullins reported that the auditors were in on August 1st and August 2nd and will be reporting to the board at the September meeting.

Personnel

Mrs. Hofferber reported that the upcoming school year is a negotiations year. Mr. Mullins added that pension contributions will increase by one percent on October 1st.

Building and Grounds

Mr. Mullins presented the board with a proposal from Central Boiler to replace the combustion controller at a cost of \$2800, after discussion the board unanimously agreed to move forward with the repair.

Policy

Mrs. Hofferber reported that the board will be approve the second reading of Policy Number 5753 – Harassment, Intimidation and Bullying and the procedures form.

Community Relations

Mrs. Hofferber reported that “Go Bay Head” is continuing to sponsor races every Thursday at the beach.

Delegates/Legislative

Mr. Mullins reminded the board that all board members now need to be fingerprinted.

Athletics Nothing to report.

RECOMMENDATIONS FROM THE SUPERINTENDENT

Sea Week Activities A Motion was offered by Mr. Erbe seconded by Mrs. Antognoli and unanimously carried to approve all Sea Week activities from September 19, 2011 through September 23, 2011.

Certificated Substitute List A Motion was offered by Mr. Erbe and seconded by Mrs. Antognoli to approve the Certificated Substitute List for the 2011-2012 school year, as presented.

AYE: HOFFERBER, ERBE, ANTOGNOLI

NAY: NONE

School Steering Committee A Motion was offered by Mr. Erbe, seconded by Mrs. Antognoli and unanimously carried to approve the School Steering Committee to be comprised of one representative from Administration, Board of Education, Local Bargaining Unit, Bay Head Home and School Association, Bay Head School Foundation and the local business community, as established by the school Principal, who will meet on an as needed basis throughout the 2011-2012 school year.

Breakfast Skills Program A Motion was offered by Mr. Erbe and seconded by Mrs. Antognoli to approve the Breakfast Skills Programs for the 2011-2012 school year.

AYE: HOFFERBER, ERBE, ANTOGNOLI

NAY: NONE

Aftercare Program A Motion was offered by Mr. Erbe and seconded by Mrs. Antognoli to approve the aftercare program for the 2011-2012 school year from 2:30 PM to 5:30 PM at rate of \$6.00 per hour.

AYE: HOFFERBER, ERBE, ANTOGNOLI

NAY: NONE

Student and Staff Manual for 2011-2012 A Motion was offered by Mr. Erbe and seconded by Mrs. Antognoli to approve the Student and Staff Manual for the 2011-2012 school year.

AYE: HOFFERBER, ERBE, ANTOGNOLI

NAY: NONE

A Motion was offered by Mr. Erbe and seconded by Mrs. Antognoli to approve the following two items:

1. **Paraprofessional** A Motion to approve Rory Wagner as a Paraprofessional from September 1, 2011 through June 30, 2012 at a rate of \$10 per hour pending records and fingerprints check.

2. **Paraprofessional** A Motion to approve June A. Monticello as a Paraprofessional from September 1, 2011 through June 30, 2012 at a rate of \$10 per hour pending records and fingerprints check.

AYE: HOFFERBER, ERBE, ANTOGNOLI

NAY: NONE

Uniform Memorandum of Agreement A Motion was offered by Mr. Erbe , seconded by Mrs. Antognoli and unanimously carried to approve the update to the annual Uniform Memorandum of Agreement between the Bay Head Police Department and the Bay Head Board of Education for the 2011-2012 school year in accordance with NJAC 6A:16-6.1 and NJAC 6A:16-6.2 (b) 14.

Adjust 2011-2012 School Calendar A Motion was offered by Mr. Erbe, seconded by Mrs. Antognoli and unanimously carried to make November 17, 2011 and November 18, 2011 half days for students due to parent teacher conferences.

2011-2012 Stipend and Coaching Positions A Motion was offered by Mr. Erbe and seconded by Mrs. Antognoli to approve the following stipend and coaching positions for the 2011-2012 school year at the contracted rate:

Art Club	Donna Ray
Boys Soccer	David Lewis/William Speelman
Girls Softball	David Lewis
Safety Patrol	David Lewis
PEEC	William Speelman and Lauren White
Student Council	Kathy Molloy
After Care	AnnMarie Wisliceny/Melissa Kiss
Teacher in Charge	AnnMarie Wisliceny
Girls Soccer	Carolyn Meyer
8 th Grade Trip	Thomas Kennedy and Lauren White
8 th Grade Advisor	Lauren White

AYE: HOFFERBER, ERBE, ANTOGNOLI

NAY: NONE

Policy 5753 – 2nd Reading Harassment, Intimidation and Bullying A Motion was offered by Mr. Erbe, seconded by Mrs. Antognoli and unanimously carried to approve the second reading of Policy Number 5753 – Harassment, Intimidation and Bullying and the Bay Head Harassment or Intimidation (Bullying) Form, as presented.

Bilingual Education Plan 2011-2014 A Motion was offered by Mr. Erbe, seconded by Mrs. Antognoli and unanimously carried to approve the Three Year Bilingual Education Plan 2011-2014 for submittal to the Executive County Superintendent.

K-2 Math Curriculum A Motion was offered by Mr. Erbe, seconded by Mrs. Antognoli and unanimously carried to approve the Math Curriculum for the 2011-2012 school year, as presented.

Physical Education Position A Motion was offered by Mr. Erbe and seconded by Mrs. Antognoli to approve an increase in time for the Physical Education Position, Mr. William Speelman, from 40% time to 60% time on step 6 of the Teacher Salary Guide, to be prorated. Total increase is \$11,438 (salary and benefits).

AYE: HOFFERBER, ERBE, ANTOGNOLI

NAY: NONE

RECOMMENDATIONS FROM THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

Approval of Minutes A Motion was offered by Mr. Erbe and seconded by Mrs. Antognoli to waive the public reading and approve the minutes of the following:

July 12, 2011 – Regular Meeting, Open and Executive Session

AYE: HOFFERBER, ERBE, ANTOGNOLI

NAY: NONE

A Motion was offered by Mr. Erbe and seconded by Mrs. Antognoli to approve the following three items:

1. **Financial Reports:** Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending June 30, 2011, as reconciled.
2. **Certification of No Over-expenditures:** Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending June 30, 2011 certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Bay Head Board of Education.
3. **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Bay Head Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of June 30, 2011 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

AYE: HOFFERBER, ERBE, ANTOGNOLI

NAY: NONE

List of Bills A Motion was offered by Mr. Erbe and seconded by Mrs. Antognoli to approve RESOLUTION:

BE IT RESOLVED by the Board of Education of Bay Head that bills totaling \$79,535.99 for the 2011-2012 school year to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.

AYE: HOFFERBER, ERBE, ANTOGNOLI

NAY: NONE

Harbor School Agreement A Motion was offered by Mr. Erbe and seconded by Mrs. Antognoli to approve an Agreement between the Bay Head Board of Education and Harbor School, Eatontown, NJ in the amount of \$44,046 from September 1, 2011 through June 30, 2012.

AYE: HOFFERBER, ERBE, ANTOGNOLI

NAY: NONE

Life Work High School Transition Service A Motion was offered by Mr. Erbe and seconded by Mrs. Antognoli to approve an Agreement between the Bay Head Board of Education and Life Work High School Transition Services in the amount of \$20,230.

AYE: HOFFERBER, ERBE, ANTOGNOLI

NAY: NONE

Transportation A Motion was offered by Mr. Erbe and seconded by Mrs. Antognoli to approve a transportation agreement between the Bay Head Board of Education and the Monmouth Ocean Educational Services Commission (MOESC) to transport one student to the Harbor School, Eatontown, NJ. Cost to be determined.

AYE: HOFFERBER, ERBE, ANTOGNOLI

NAY: NONE

IDEA Grant 2011-2012 A Motion was offered by Mr. Erbe and seconded by Mrs. Antognoli to approve a consortium with the Point Pleasant Beach Board of Education for the IDEA Grant application for the 2011-2012 school year.

AYE: HOFFERBER, ERBE, ANTOGNOLI

NAY: NONE

Integrated Pest Management Plan 2011-2012 A Motion was offered by Mr. Erbe, seconded by Mrs. Antognoli and unanimously carried to approve the renewal of the Integrated Pest Management Plan from July 1, 2011 through June 30, 2012.

AYE: HOFFERBER, ERBE, ANTOGNOLI

NAY: NONE

Boiler Repair A Motion was offered by Mrs. Antognoli and seconded by Mr. Erbe to approve a proposal from Central Boiler in the amount of 2,800 for repair of the boiler.

AYE: HOFFERBER, ERBE, ANTOGNOLI

NAY: NONE

New Business

Summer Recreation Program

Mrs. Antognoli asked if Mr. Mullins could provide the board with an estimate of expenses for the Borough's Summer Recreation Program. The board discussed the time that Mr. Alechko requires to clean up after the well-attended program, the running of the HVAC unit and it was also noted that supplies from the school, such as ice packs, were also being used. After further discussion the board directed Mr. Mullins to compose a letter to the Borough requesting that when they are preparing next year's budget that they may want to consider raising the fee per child to help cover the expenses the board has incurred.

Old Business

Nothing at this time

Superintendent's Report

Dr. Ravally reported the following:

A. Enrollment as of June 17, 2011

Bay Head School	114 students
Point Pleasant Beach High School	45 students
Out of District	<u>3 students</u>
	Total 162 students

B. Principal's Monthly Report – Mr. Therien included the 2010-2011 NJ ASK Test Scores.

Motion to adjourn At 8:36 PM a motion was offered by Mrs. Antognoli, seconded by Mr. Erbe and unanimously carried to adjourn the meeting.

Laurie M. Considine
Board Secretary