

**BAY HEAD BOARD OF EDUCATION
145 GROVE STREET
BAY HEAD NJ 08742**

**MINUTES
BUDGET WORKSHOP AND REGULAR MEETING AGENDA
March 9, 2010**

Pursuant to the N.J. Open Public Meetings Act, adequate notice of this meeting was posted in the Borough Hall on February 26, 2010 and delivered to The Ocean Star and the Asbury Park Press, official newspapers of the Board. The meeting is to be held at the Bay Head School Library, Meadow Avenue in Bay Head at 6:45 PM.

Members Present President, Janice Hofferber; Vice President, Mr. Joseph Cornell, III; Mr. Darren Erbe; Mr. Benjamin Hinds; Mrs. Sandra Antognoli. Also present were Dr. John A. Ravally, Superintendent; Mr. James T. Mullins, Business Administrator/Board Secretary; Mr. Walter Therien, Principal and Mrs. Laurie M. Hazuka, Assistant Board Secretary.

Members Absent None

Executive Session At 6:45 PM, A Motion was offered by Mr. Cornell, seconded by Mrs. Antognoli and unanimously carried to approve the following RESOLUTION:

BE IT RESOLVED, the Bay Head Board of Education meet in closed session to discuss matters that are exempt from public discussion pursuant to the New Jersey Open Public Meetings Act.

AYE: HOFFERBER, CORNELL, ERBE, HINDS, ANTOGNOLI

NAY: NONE

Public Comment on Agenda Items

Correspondence was presented for the board's review

Items for discussion and review:

**Open Budget Workshop on the 2010-2011 Budget
Budget/Finance**

Dr. Ravally reviewed the educational enhancements in the 2010-2011. Dr. Ravally added that this is a tentative budget until the Governor's address.

Mr. Mullins reviewed the proposed budget. Mr. Mullins added he is anticipating a 20% reduction in state aid in the 2010-2011 proposed budget. He stated the tax increase will be \$135 per average household and the tax increase is less than a penny.

Public Comment on Budget:

Mr. Stan Nedwiecki asked the board when they would start driving down the tax increase. Dr. Ravally stated there is a 15% reduction on the revenue side, due to anticipated state aid reduction. Mr. Cornell stated that the board is working hard to be fiscally responsible to the town.

Mr. Rob Moreau of 40 Howe Street suggested the board find other ways to generate revenue.

Motion to approve the following:

A Motion was offered by Mrs. Cornell and seconded by Mr. Erbe to approve the following:

6.1 BE IT RESOLVED, the Board of Education tentatively approve the 2010-2011 School District Budget Statement for submission to the Ocean County Superintendent of Schools. The total General Fund is \$3,104,860. The request for District Taxes would be \$2,821,160 (local tax levy). The total for Debt Service is \$189,493 (District Share).

6.2 BE IT RESOLVED, the Board of Education acknowledges receipt of the following preliminary state aid figures for the 2010-2011 school year. Subject to final adjustment(s) after state-aid numbers are made available.

	<u>2009-2010</u>	TENTATIVE <u>2010-2011</u>
Total State Aid	\$100,277	\$80,000
Debt Service Aid	\$ 70,914	\$73,142

AYE: HOFFERBER, CORNELL, ERBE, HINDS, ANTOGNOLI

NAY: NONE

Board Member Committee Reports:

Curriculum:

Dr. Ravally reported that the textbooks are in and training will begin on the new Language Arts series.

Technology:

Mr. Cornell reported the school website is in the process of being updated and also reminded the public to check the website for weekly notices.

Budget/Finance:

The board reviewed the 2010-2011 proposed budget.

Policy:

Mrs. Hofferber reported the board is in the process of amending the tuition contract and the tuition application for the 2010-2011 school year.

Personnel/Negotiations:

Nothing to report.

Buildings/Grounds:

Mr. Erbe reported the fields are draining well. Mr. Erbe also report that the sidewalks in the front of the school have been painted.

Community Relation:

Mrs. Hofferber reported the Bay Head School Foundation has approved the board’s “wish-list” in the amount of \$45,000 for playground equipment and capital improvements to the playground area.

Delegate/Legislative:

Dr. Ravally reported there will be more information available with regard to the 2010-2011 school year on March 16th.

Athletics:

Mr. Therien reported that softball and baseball season will be starting after the spring recess.

RECOMMENDATIONS FROM SUPERINTENDENT

Workshops A motion was offered by Mr. Erbe and seconded by Mr. Cornell to approve the following item:

To approve attendance and related expenses for the following staff member(s) to attend workshops during the 2009-2010 school year:

Ms. Carolyn Meyer – March 1, 2010 (Retroactive)

Mr. Walter Therien – March 10, 2010

AYE: HOFFERBER, CORNELL, ERBE, HINDS, ANTOGNOLI

NAY: NONE

Accept Donation A Motion was offered by Mr. Cornell and seconded by Mr. Erbe to accept a \$500 donation from the Moody's Foundation Dollars for Doers Program.

AYE: CORNELL, ERBE, HINDS, ANTOGNOLI

NAY: NONE

ABSTAIN: HOFFERBER

Certificated Substitute A Motion was offered by Mr. Erbe and seconded by Mr. Hinds to approve Sarah E. Gilligan and Beth Kuzmic as certificated substitutes for the 2009-2010 school year pending fingerprints and records check.

AYE: HOFFERBER, CORNELL, ERBE, HINDS, ANTOGNOLI

NAY: NONE

2010-2011 Calendar A Motion to approve the 2010-2011 school calendar as presented.

MOTION TABLED until the April 2010 meeting.

Policy 8601 Pupil Supervision After School Dismissal – First Reading A Motion was offered by Mr. Erbe, seconded by Mr. Cornell and unanimously carried to approve the first reading of Policy #8601, Pupil Supervision After School Dismissal.

A Motion was offered by Mr. Cornell and seconded by Mr. Erbe to approve the following three facility use requests:

1. **Facility Use** To approve a facility request from the Borough of Bay Head for use of the all purpose room, playground area and tennis courts for its annual Summer Recreation Program Monday through Thursday beginning July 5, 2010 and ending on August 12, 2010 from 9:00 AM to 12:00 PM. Tennis courts can only be used from 11:00 AM to 12:00 PM.
2. **Facility Use** To approve a facility request from the Bay Head Home and School Association and Movie Portraits, LLC for use of the school library on April 16, 2010 2:30 PM to 9:00 PM and April 17, 2010 8:00 AM to 9:00 PM.
3. **Facility Use** To approve a facility request for use of the school fields from the Point Pleasant Soccer Club from March 28, 2010 through June 30, 2010 from Monday through Friday 5:00 PM to dusk and Saturday and Sunday 8:00 AM to dusk.

AYE: HOFFERBER, CORNELL, ERBE, HINDS, ANTOGNOLI

NAY: NONE

Field Trip A Motion was offered by Mr. Cornell and seconded by Mr. Erbe to approve a field trip for grades two and three to attend the Delaware River Floating Classroom on May 4, 2010, alternate date May 18, 2010. Total cost of the trip is \$1,253.

AYE: HOFFERBER, CORNELL, ERBE, HINDS, ANTOGNOLI

NAY: NONE

RECOMMENDATIONS FROM BUSINESS ADMINSTRATOR

Approval of Minutes A Motion was offered by Mr. Cornell and seconded by Mr. Erbe to waive the public reading and approve the minutes of the following:

February 9, 2010 – Open and Executive Session

AYE: HOFFERBER, CORNELL, ERBE, HINDS, ANTOGNOLI

NAY: NONE

A Motion was offered by Mr. Hinds and seconded by Mr. Hinds to approve the following three items:

1. **Financial Reports:** Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending January 31, 2010, as reconciled.
2. **Certification of No Over-expenditures:** Pursuant to NJAC A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending January 31, 2010 certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Bay Head Board of Education.
3. **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Bay Head Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of January 31, 2010 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

AYE: HOFFERBER, CORNELL, ERBE, HINDS, ANTOGNOLI

NAY: NONE

List of Bills A Motion was offered by Mr. Erbe and seconded by Mr. Hinds to approve the following RESOLUTION:

BE IT RESOVLED by the Board of Education of Bay Head that bills totaling **\$163,521.57** for the 2009-2010 school year to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.

AYE: HOFFERBER, CORNELL, ERBE, HINDS, ANTOGNOLI

NAY: NONE

District Taxes A motion was offered by Mr. Cornell and seconded by Mr. Hinds to approve the following RESOLUTION:

RESOLVED, that the amount of district taxes needed to meet the obligations of the Board for the months of March and April 2010 is \$434,440 and that the Borough of Bay Head is hereby

requested to place in the hands of the Treasurer of School Monies that amount within the next thirty days in accordance with the statutes relating thereto.

AYE: HOFFERBER, CORNELL, ERBE, HINDS, ANTOGNOLI

NAY: NONE

Line Account Transfers A Motion was offered by Mr. Erbe and seconded by Mr. Hinds to approve recommended line account transfers in the amount of \$22,644.10 for the 2009-2010 school year.

AYE: HOFFERBER, CORNELL, ERBE, HINDS, ANTOGNOLI

NAY: NONE

2010-2011 Tuition Rates A Motion was offered by Mr. Erbe and seconded by Mr. Hinds to approve the following tuition rates for the 2010-2011 school year in accordance with board policy and state imposed CAP.

1st Child Kindergarten – Eighth Grade \$4,542

2nd Child Kindergarten – Eighth Grade \$3,894

3rd Child Kindergarten – Eighth Grade \$3,786

AYE: HOFFERBER, CORNELL, ERBE, HINDS, ANTOGNOLI

NAY: NONE

Accept Bay Head School Foundation Grant A Motion was offered by Mr. Erbe and seconded by Mr. Hinds to accept the Bay Head School Foundation approval of the Capital Improvement Project and Curriculum Based Initiative Request in the amount of \$45,000 for the purchase and funding of the following items:

1. Six new picnic tables for the playground area;
2. Two new basketball hoops for the playground area, two of which is to be at a height for use by lower grades;
3. Resurfacing of the outside basketball courts;
4. Replacement of the games that used to be painted on the surface of the playground area (e.g. hopscotch);
5. Replacement of existing playground swing set, including installation and a new surface to replace the sand; and
6. One industrial laminating machine.

Mrs. Hofferber stated the board was overwhelmed by the support of the Bay Head School Foundation. Dr. Ravally thanked the Foundation on behalf of the students.

AYE: HOFFERBER, CORNELL, ERBE, HINDS, ANTOGNOLI

NAY: NONE

New Business

Feasibility Study for Expansion of Send/Receive Relationship with Point Pleasant Beach Grades 6-8 Mrs. Hofferber announced that the board is in the process of conducting a feasibility study for expanding the send/receive relationship to include grade six through eight with the Point Pleasant Beach.

Old Business Nothing at this time

Superintendent's Report

Dr. Ravally reported the following:

Enrollment as of March 5, 2010

Bay Head School	110 students
Point Pleasant Beach High School	39 students
Out of District	<u>3 students</u>
Total 152 students	

Principal's Monthly Report was included for the board's review

Professional Workshop Requests were included for the board's review.

Public Comment

Rob Moreau of 40 Howe Street thanked the Bay Head School Foundation. Mr. Moreau also thanked the board for considering the expansion of the send/receive relationship. He added that he would be in support of the expansion.

Mr. Mullins read two comments left by Mrs. Constance Cardillo.

Mrs. Cardillo expressed her opposition to installing a new swing set on the playground.

Mrs. Cardillo also expressed her opposition to the expansion of the send/receive relationship with the Point Pleasant Beach School District. She added that the town embraced the two million dollar project to keep the Kindergarten through Eighth Grade District in tact.

Adjourn Meeting

At 9:05 PM A Motion was offered by Mr. Cornell, seconded by Mr. Hinds and unanimously carried to adjourn the meeting.