

**BAY HEAD BOARD OF EDUCATION  
145 GROVE STREET  
BAY HEAD NJ 08742**

**MINUTES  
May 6, 2010**

Pursuant to the N.J. Open Public Meetings Act, adequate notice of this meeting was posted in the Borough Hall on February 26, 2010 and delivered to The Ocean Star and the Asbury Park Press, official newspapers of the Board. The meeting is to be held at the Bay Head School Library, Meadow Avenue in Bay Head at 6:45 PM.

**Members Present** President, Janice Hofferber; Vice President, Mr. Joseph Cornell, III; Mr. Darren Erbe; Mr. Benjamin Hinds; Mrs. Sandra Antognoli. Also present were Dr. John A. Ravally, Superintendent; Mr. James T. Mullins, Business Administrator/Board Secretary; Mr. Walter Therien, Principal and Mrs. Laurie M. Hazuka, Assistant Board Secretary.

**Members Absent** None

**Executive Session** At 6:45 PM, A Motion was offered by Mr. Cornell, seconded by Mrs. Antognoli and unanimously carried to approve the following RESOLUTION:

BE IT RESOLVED, the Bay Head Board of Education meet in closed session to discuss matters that are exempt from public discussion pursuant to the New Jersey Open Public Meetings Act.

AYE: HOFFERBER, CORNELL, ERBE, HINDS, ANTOGNOLI

NAY: NONE

**Public Comment** on Agenda Items

Mrs. Shannon Curtis encouraged the board to make a request to the Bay Head School Foundation to fund the Summer School Program. Mrs. Hofferber responded that the board may make a request and wanted clarification with regard to the need of a school nurse.

Mr. Eric Jacobs asked the board if they were continuing to move forward with a feasibility study. Mrs. Hofferber responded the Blue Ribbon Panel will continue to meet to solve issues and make recommendations for grades six through eight. Mrs. Antognoli added she would like to improve the programs for grades six through eight. Dr. Ravally also suggested the Planning Team meet to discuss the programs in the upper grades.

**Correspondence** was presented for the board's review

Open to Public for Agenda Items

**Board Member Committee Reports:**

**Curriculum:** Nothing to report.

**Technology:** Nothing to report

**Budget/Finance:** Nothing to report

**Personnel/Negotiations:** Mrs. Hofferber reported the support staff was on the agenda for rehire and stated that the staff will receive a 1.5% salary increase, however the staff will have to pay a 1.5% medical deduction making a net zero increase for all support staff.

**Buildings/Grounds:** Mr. Mullins reported the HVAC unit is scheduled to be repaired. Mr. Mullins also reported the playground equipment donated by the Bay Head School Foundation has been ordered and will be installed at the end of the school year.

**Policy:** Mrs. Hofferber reported the second reading for policy 8601 is the agenda for approval.

**Community Relations:** Mrs. Hofferber reported Davey Jones Day will be held on June 5<sup>th</sup> and field day will be on June 4<sup>th</sup>.

**Delegate/Legislative:** Nothing to report

**Athletics:** Mr. Therien reported on the girls' softball team.

### **RECOMMENDATIONS FROM THE SUPERINTENDENT**

**Confirming Resolution** A Motion was offered by Mr. Erbe and seconded by Mr. Cornell to approve the confirming RESOLUTION determining and certifying the amount to be raised in taxation for the operation of the 2010-2011 school year in the amount of \$2,726,220, a reduction of \$95,000 in tax levy, as presented.

AYE: HOFFERBER, CORNELL, ERBE, HINDS, ANTOGNOLI

NAY: NONE

**Budget Items** A motion was offered by Mr. Cornell and seconded by Mr. Hinds to approve the following two (2) items:

1. **Requisition of Taxes** To approve the Requisition of Taxes schedule for the 2010-2011 school year.
2. **Budget Implementation** To authorize the Superintendent and Business Administrator to implement the 2010-2011 budget pursuant to local and state policies and regulations.

AYE: HOFFERBER, CORNELL, ERBE, HINDS, ANTOGNOLI

NAY: NONE

**Workshops** A motion was offered by Mr. Cornell and seconded by Mr. Hinds to approve the following item:

To approve attendance and related expenses for the following staff member(s) to attend workshops during the 2009-2010 school year:

Miss Melissa Kiss – June 6, 2010

AYE: HOFFERBER, CORNELL, ERBE, HINDS, ANTOGNOLI

NAY: NONE

**Certificated Substitute** A Motion was offered by Mr. Cornell and seconded by Mr. Hinds to approve Christine Misko as a certificated substitute for the 2009-2010 school year pending fingerprints and records check.

AYE: HOFFERBER, CORNELL, ERBE, HINDS, ANTOGNOLI

NAY: NONE

**Bay Head School Foundation – Enrichment Program** A Motion was offered by Mr. Hinds and seconded by Mr. Cornell to approve the Bay Head School Foundation Summer Enrichment Program time and dates to be determined.

AYE: HOFFERBER, CORNELL, ERBE, HINDS, ANTOGNOLI

NAY: NONE

**Tuition Students** A Motion was offered by Mr. Erbe and seconded by Mr. Hinds to approve the following tuition students for the 2010-2011 school year.

Kindergarten K.M.

Kindergarten J.G.

Kindergarten M.A.

Kindergarten C.P.

1<sup>st</sup> Grade K.P.

AYE: HOFFERBER, CORNELL, ERBE, HINDS, ANTOGNOLI

NAY: NONE

**Returning Tuition Students** A Motion was offered by Mr. Hinds and seconded by Mr. Erbe to approve 40 returning tuition students for the 2010-2011 school year.

AYE: HOFFERBER, CORNELL, ERBE, HINDS, ANTOGNOLI

NAY: NONE

**Facility Use Request** A motion was offered by Mr. Erbe, seconded by Mr. Hinds and unanimously carried to approve a facility request from the Bay Head Home and School Association to provide tennis lessons to Bay Head School students from May 10, 2010 through June 9, 2010 from 3:00 PM to 5:00 PM under the direction of Mrs. Holly Macpherson.

**2010-2011 School Calendar** A Motion was offered by Mrs. Antognoli, seconded by Mr. Hinds and unanimously carried to approve the 2010-2011 school calendar as presented.

**Revised Tuition Contract** A Motion was offered by Mr. Hinds and seconded by Mr. Erbe to approve revisions to the 2010-2011 Bay Head Elementary School Tuition Contract.

AYE: HOFFERBER, CORNELL, ERBE, HINDS, ANTOGNOLI

NAY: NONE

**Policy 8601 – Pupil Supervision After School Dismissal – Second Reading** A Motion was offered by Mr. Cornell, seconded by Mr. Hinds and unanimously carried to approve the second reading of Policy 8601, Pupil Supervision After School Dismissal.

AYE: HOFFERBER, CORNELL, ERBE, HINDS, ANTOGNOLI

NAY: NONE

**Fundraiser Request** A motion was offered by Mr. Cornell and seconded by Mrs. Antognoli to approve a fundraiser request from the Student Council to sell bracelets at the school store at \$3 each all proceeds will go to the American Cancer Society.

AYE: HOFFERBER, CORNELL, ERBE, HINDS, ANTOGNOLI

NAY: NONE

**Administrative and Support Staff** A motion was offered by Mr. Cornell and seconded by Mr. Hinds to approve the following certificated and non-certificated support staff contracts for the 2010-2011 school year.

Jill A. Holland, School Secretary, 12 months	\$46,967
Frank W. Alechko, Educational Facilities Manager, 12 months	\$53,008
Laurie M. Hazuka, Board Secretary, 12 months	\$42,224
Walter Niebling, IT Manager, 10 months (.40, Step 8)	\$22,164
Alicia Eak, Clerical 10 months, (21 hours per week)	\$9,072/11.23 per hour
Patricia A. Wojcik, Treasurer of School Monies	\$1,650
Paul Farrell, MD, School Physician	\$1,650
Charles Grace, Attendance Officer	\$1,000
Patricia A. Mullins, Office Assistant 10 months (16 hours per week)	\$7.80 per hour

AYE: HOFFERBER, CORNELL, ERBE, HINDS, ANTOGNOLI  
NAY: NONE

**Tenured Faculty** A motion was offered by Mr. Cornell and seconded by Mr. Hinds to re-employ Mrs. Ruth Irons (.40) for the 2010-2011 school year. Mrs. Irons will achieve tenure the first day of the new school year. Salary will be in accordance with the final approved salary guide and collective bargaining agreement.

AYE:

NAY: HINDS, CORNELL

ABSTAIN: ANTOGNOLI

**Tenured Faculty** A motion was offered by Mr. Cornell and seconded by Mr. Hinds to re-employ Mrs. Donna Ray (.20) for the 2010-2011 school year. Mrs. Ray will achieve tenure the first day of the new school year. Salary will be in accordance with the final approved salary guide and collective bargaining agreement.

AYE: HOFFERBER, CORNELL, ERBE, HINDS, ANTOGNOLI

NAY: NONE

**Non-Tenured Faculty** A motion was offered by to offer employment to non-tenured personnel for the 2010-2011 school year.

Dennise O'Grady (.40)

AYE: HOFFERBER, CORNELL, ERBE, HINDS, ANTOGNOLI

NAY: NONE

### **RECOMMENDATIONS FROM THE BOARD SECRETARY/BUSINESS ADMINISTRATOR**

**Child Study Team Services** A Motion was offered by Mr. Erbe and seconded by Mr. Hinds to approve the Child Study Agreement between the Bay Head Board of Education and the Point Pleasant Beach Board of Education in the amount of \$33,072 (no increase) for the 2010-2011 school year.

AYE: HOFFERBER, CORNELL, ERBE, HINDS, ANTOGNOLI

NAY: NONE

**List of Bills** A Motion was offered by Mr. Erbe and seconded by Mr. Hinds to approve RESOLUTION:

BE IT RESOLVED by the Board of Education of Bay Head that bills totaling \$29,357.05 for the 2009-2010 school year to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.

AYE: HOFFERBER, CORNELL, ERBE, HINDS, ANTOGNOLI

NAY: NONE

**New Business** Nothing at this time

**Old Business** Nothing at this time

**Superintendent’s Report**

Dr. Ravally reported the following:

- A. **Enrollment** as of May 4, 2010
 

Bay Head School	110 students
Point Pleasant Beach High School	39 students
Out of District	<u>3 students</u>
Total 152 students	
  
- B. **Professional Visit Reports** were attached for the board’s review.
  
- C. **Fundraiser Request** was attached for the board’s review.

**Public Comment** Mrs. Cardillo of 534 West Lake Avenue asked if tennis was added as part of the physical education curriculum. Mr. Erbe responded that the students are currently having tennis during physical education.

**Executive Session** A Motion was offered by Mrs. Antognoli, seconded by Mr. Erbe and unanimously carried to approve the following:

BE IT RESOLVED, the Bay Head Board of Education meet in closed session to discuss matters that are exempt from public discussion pursuant to the New Jersey Open Public Meetings Act.

**Motion to adjourn** At 9:25 PM A motion was offered by Mrs. Antognoli, seconded by Mr. Cornell and unanimously carried to adjourn the meeting.

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James T. Mullins  
Business Administrator/Board Secretary